

**BOARD OF SCHOOL DIRECTORS
COLONIAL SCHOOL DISTRICT**

**Administrative Center
230 Flourtown Road
Plymouth Meeting, PA 19462**

**February 17, 2011
DO General Meeting Room
7:00 p.m.**

I. CALL MEETING TO ORDER

- A. Pledge of Allegiance to Flag

II. AWARDS AND RECOGNITION

- A. Holiday Card Contributors

III. EXECUTIVE SESSION ANNOUNCEMENTS

- A. January 20, 2011
- B. January 26, 2011
- C. February 9, 2011
- D. February 14, 2011

V. APPROVAL OF MINUTES

- A. Work Session (1.18.11) **Enclosure #1**
- B. General Meeting (1.20.11) **Enclosure #2**
- C. Special Meeting of the Board (1.26.11) **Enclosure #3**
- D. Human Resources and Personnel (2.2.11) **Enclosure #4**
- E. Finance Committee Mtg. (2.2.11) **Enclosure #5**
- F. Community Relations and Student Life
Committee Mtg. (2.3.11) **Enclosure #6**

- G. Facilities Management/Transportation
Committee Mtg. (2.4.11) **Enclosure #7**
- H. Special Meeting of the Board (2.9.11) **Enclosure #8**
- * I. Curriculum Committee of the Board (2.16.10) **Enclosure #59**

V. FINANCIAL REPORTS

- A. Budget Transfers **Enclosure #9**
- B. Bond Fund Report **Enclosure #10**
- C. Capital Projects Report **Enclosure #11**
- D. General Fund/Federal Program Bills
- E. Capital Reserve Fund **Enclosure #12**
- F. Food Service Bills/Cafeteria Report **Enclosure #13**
- G. Outstanding Investment Report **Enclosure #14**
- H. Cash Flow Summary **Enclosure #15**
- I. Comparison of Taxes Collected **Enclosure #16**
- J. Real Estate Tax Escrow Report **Enclosure #17**
- K. Trust Fund **Enclosure #18**
- L. Reconciliation of Cash Accounts **Enclosure #19**
- M. Budgetary/Deficit Status Report **Enclosure #20**

VI. TREASURER'S REPORT

A. January 2011

Enclosure #21

VII. PUBLIC COMMENTS ON THE AGENDA

VIII. STAFF REPORT

Denise Marks, Principal – Conshohocken Elementary, updates the Colonial School District Board of Directors on building initiatives and programs.

IX. OLD BUSINESS

A. Board Policies

The following policies are submitted to the Board for review and consideration on a “second read” basis:

1. Volunteers (#916) **Enclosure #22**
2. Use of School Facilities and Equipment (#707) **Enclosure #23**
3. Advertising (#913) **Enclosure #24**
4. Commercial Vendors (#231.1) **Enclosure #25**

X. CORRESPONDENCE

A. Plymouth Whitemarsh High School Scholarship Fund

Bernadette Biasi, Chairman, seeks the Board's permission to add \$2.00 to the price of the student picture packages with the monies being contributed to the scholarship fund. A breakdown of each school's contribution and cumulative totals is provided.

Enclosure #26

B. Partnership for a Healthier America

As part of the District's participation in the *Chef's Move!* initiative, the Partnership for a Healthier America is donating a kit containing roughly \$2,000 worth of safe, easy-to-use cookware that can be used in coordination with the adopted chef to empower teachers, parents, and students to demonstrate healthy cooking. Board acceptance of this gift is recommended. **Enclosure #27**

C. Conshohocken Elementary School

1. Denise Marks, Principal – Conshohocken Elementary School, informs the District of a \$2,000 anonymous donation to support the school's Kindergarten program. Board acceptance of the donation is recommended. **Enclosure #28**

2. Denise Marks, Principal – Conshohocken Elementary School, seeks Board acceptance of a \$500 donation from GlaxoSmithKline as part of their GIVE Program to support and enrich the school environment. **Enclosure #29**

D. Colonial Instructional Television (CITV)

Board acceptance of a donated television camera valued at \$8,000 for utilization in the instructional television program at the high school in memory of Denise Cotteta is recommended.

Enclosure #30

XI. SUPERINTENDENT'S REPORT

* A. Personnel Report and Substitute List

Board action is requested regarding the enclosed personnel changes. Appointments for promotion, employment or transfer are subject to the presentation of valid credentials and proper substantiating data regarding salary category. Letters of resignation have been received where appropriate unless otherwise noted.

The individuals shown on the enclosed list are recommended for addition or deletion to the substitute list as noted.

Enclosure #31

* B. Extra Duty/Extra Pay

Enclosure #32

*C. Adult Evening School

Dave Sherman, Community Relations and Adult Evening Coordinator, provides an update of Adult Evening School instructors for the Winter/Spring term.

Enclosure #33

D. Security Substitute Coverage

Richard Hartz, Director of Human Resources and Personnel, recommends the approval of a substitute security rate in developing a security substitute program.

Enclosure #34

XII. BOARD STUDENT REPRESENTATIVES REPORT

A. Student Representatives Report

XIII. NEW BUSINESS

A. Section 356 Agreement

Joseph Bickleman, Chief Financial Officer, is requesting Board approval of an agreement to allow Berkheimer to act as the District's agent to secure taxable compensation data from the Pennsylvania Department of Revenue.

Enclosure #36

B. CSD Summer Literacy Programs: 2011

Dr. MaryEllen Gorodetzer, Assistant Superintendent, in conjunction with Kathleen Hamill, Language Arts Supervisor, provides a list of primary and intermediate grade summer reading programs. Locations, dates and fees are provided for Board review and approval.

Enclosure #37

C. Summer Music Program

Tonia Kaufman, Music Department Chairperson, requests Board authorization to operate a fee-based summer instrumental music program which includes band, orchestra and individualized lessons.

Enclosure #38

D. Dental Agreement

Richard Hartz, Director of Human Resources and Personnel, provides an employee dental agreement with United Concordia effective July 1, 2011.

Enclosure #39

E. Placement and Release Agreement

Karen Berk, Director of Pupil Services and Special Education, requests approval of a Special Education Placement Agreement. Due to issues related to student confidentiality and student privacy, the agreement was previously reviewed in Executive Session.

F. Professional Conference Request

1. National Association for Music Education – Eastern Division

Tonia Kaufman, Music Teacher – PWHS, seeks Board approval to attend the National Association for Music Education in Baltimore, Maryland from March 31 through April 3, 2011.

Enclosure #40

2. Special Needs Transportation Conference

Kathy Ellis, Director of Transportation and Kathy Fitzpatrick, District Driver, seek the Board's permission to attend a conference in Lancaster which is designed to address the many variables encountered in developing a sound transportation plan for students with special health care needs. The conference is held in Lancaster, PA on April 5 and April 6, 2011. Costs for participation are included in the 2010-2011 operating budget. Terry Yemm, Director of Operations, supports this request.

Enclosure #41

3. Legislative Action Conference (School Nutrition)

Lori McCoy has been selected by the School Nutrition Association of Pennsylvania (SNAPA) to represent the eastern part of Pennsylvania at the 2011 Legislative Action Conference which is being held in Washington DC on March 6-9, 2011. All expenses for participation are paid by SNAPA. The administration supports this request. **Enclosure #42**

G. Trip Requests

1. Future Business Leaders of America (FBLA)

Paul Coleman, Business Teacher – PWHS, requests permission for students to attend the FBLA State Competition in Hershey, Pennsylvania from April 4 – 6, 2011. The FBLA Organization will cover registration fees, transportation costs, hotel lodging and meals. The high school administration supports this request. **Enclosure #43**

2. Marine Science Consortium: Wallops Island, Virginia

Joe Trigone, Eighth Grade Science Teacher, requests permission for students to participate in an educational program at the Marine Science Consortium located in Wallops Island, Virginia from May 4-7, 2011. District expenses will be limited to the cost of substitutes for instructional days. Student participants will assume responsibility for all costs and fees. The Colonial Middle School administration supports the request. Board action is requested. **Enclosure #44**

3. Sculpture Gardens

Traci Rovinsky, CMS Art Club Sponsor, seeks Board approval for middle school students to visit the Grounds for Sculpture in Hamilton, New Jersey on May 10, 2011. Costs associated with this field trip are paid by the CMS Art Club and

participating students. Robert Fahler, Principal - CMS, supports this request. **Enclosure #45**

4. Technology Student Association (TSA): PA State Competition

Clint Rickert, Technology Teacher - CMS, seeks Board authorization for approximately 30 middle and high school students to attend a regional competition at Seven Springs Conference Center in Champion, PA on April 13-16, 2011. Building funds and student fees will be utilized to cover costs for this competition. The high school and middle school administration both support this request. **Enclosure #46**

5. Black Cultural Awareness Club

Kim Williams and Cardwell Wootten, Club Advisors, seek Board permission to take the Step Team and the Black Cultural Awareness Club to Baltimore, MD to attend the "Great Blacks in Wax Museum" on February 22, 2011. There is no cost to the District. The administration supports this request.

Enclosure #47

6. AP US History (Washington, DC)

Bob Culp plans to take an AP US History class to Washington, DC to visit a variety of unique and historic landmarks throughout the area. This overnight trip is scheduled on May 22-23, 2011. Costs for the bus, hotel and admission to Mount Vernon are paid for by the students. The high school administration supports the request. Board approval is sought.

Enclosure #48

7. AP Literature (Washington, DC)

Glen Hackett seeks Board approval to take AP Literature students to the Smithsonian Museum and the Folgers Theater in Washington, DC on May 13, 2011. Students and parents will assume all costs associated with the trip. The administration supports this activity.

Enclosure #49

8. MENC All-East Band

Tonia Kaufman, Music Teacher – PWHS, seeks Board authorization for one student to attend the All-East Band competition in Baltimore, MD on March 31 – April 3, 2011. All costs associated with this competition have been budgeted through the Activities Fund. **Enclosure #50**

9. Tournament Indoor Association All-Chapter Championships

Tonia Kaufman, Music Teacher – PWHS, requests Board approval to take the Indoor Guard to the 2010 Tournament Indoor Association All-Chapter Championships in Wildwood, NJ from April 29 – May 1, 2011. All costs associated with this competition will be funded by students. The Administration supports this request. **Enclosure #51**

XIV. SOLICITOR'S REPORT

XV. COMMITTEE REPORTS

- A. Intermediate Unit Board
- B. CMTHS
- C. Human Resources and Personnel
- D. Finance
- E. Curriculum and Program
- F. Facility Management/Transportation
- G. Community Relations and Student Life

- H. Safety and Wellness
- I. Legislative Committee
- J. Municipal Liaisons

XVI. FOR YOUR INFORMATION

- A. Report of Curriculum, Instruction & Assessment **Enclosure #52**
- B. Report of Chief Information Officer **Enclosure #53**
- C. Building Report **Enclosure #54**
- D. Discipline Report **Enclosure #55**
- E. Enrollment Report **Enclosure #56**
- F. School Activity Accounts **Enclosure #57**
- G. School Athletic Account **Enclosure #58**

XVII. QUESTIONS OR COMMENTS FROM THE FLOOR

XVIII. ADJOURNMENT

**** Denotes a change from Monday evening.***